

# MAS KiwiSaver Scheme

## Deceased Member Withdrawal Form



**Please send completed form and supporting documents by post to:**

MAS Superannuation  
FREEPOST 884  
PO Box 91976  
Victoria Street West, Auckland 1142

**For assistance:**

Phone 0800 627 738  
Email [masinvest@linkmarketservices.com](mailto:masinvest@linkmarketservices.com)

### **i** Important information

You should use this form to apply to withdraw a deceased Member's MAS KiwiSaver Scheme account balance.

**This form can be completed by the following**

- The person(s) who have been granted Probate if the deceased left a Will.
- The person(s) who have been granted Letters of Administration if the deceased did not leave a Will.
- Any Relevant Person(s) below if no Probate or Letters of Administration have been granted and the deceased Member's MAS KiwiSaver Scheme account balance is less than \$15,000.

**Relevant Person(s) are**

- The surviving spouse, civil union partner, de facto partner or children of the deceased.
- The person beneficially entitled to the estate of the deceased under a Will or intestacy.
- Any person entitled to obtain administration of the estate of the deceased.
- Any person related by blood or marriage or civil union to the deceased who undertakes to maintain the children of that person who are minors.
- Any person who is providing day-to-day care for any of the minor children of the deceased.

**Procedure for completing this form:**

1. Complete all sections of the form.
2. Attach:
  - A certified copy of the Death Certificate; and either
  - Where the deceased left a Will - a certified copy\* of the Will, and the grant of Probate\*\*; or
  - Where the deceased did not leave a Will, a certified copy\* of the Letters of Administration\*\*; and
  - A bank deposit slip (where payment is to be credited to a bank account).
3. Complete the Statutory Declaration

**3. Complete the Statutory Declaration**

The Statutory Declaration must be made by a deceased's personal representative or a lawyer acting on their behalf in front of a lawyer, Justice of the Peace, Notary Public or other person authorised to take Statutory Declarations.

\* Document copies must be certified as true copies by a lawyer, Justice of the Peace, Notary Public or responsible officer of a Trustee Company.

\*\* For accounts less than \$15,000 where Probate or Letters of Administration are not being applied for, please provide your full name and address in the relevant section.

## 1. Deceased Member's personal details

Full name  Title  First names (s)  Surname

Member number  Date of birth

Postal Address   
 City  Postcode

Phone number  Home  Work  Mobile

Email

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## 2. Details of all personal representatives or lawyer acting

Full name 

Title	First names (s)	Surname
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Postal Address

City	Country	Postcode
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Phone number

Home	Work	Mobile
------	------	--------

Email

Full name 

Title	First names (s)	Surname
-------	-----------------	---------

Postal Address

City	Country	Postcode
------	---------	----------

Phone number

Home	Work	Mobile
------	------	--------

Email

Full name 

Title	First names (s)	Surname
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Postal Address

City	Country	Postcode
------	---------	----------

Phone number

Home	Work	Mobile
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Email

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## 3. Payment details

Please provide the bank account details. Please attach proof of bank account, e.g. bank statement, deposit slip or signed screen print of your internet bank accounts.

Bank      Branch      Account number      Suffix

Name of account

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## 4. Statutory declaration

I   
of   
and

Do solemnly and sincerely declare that:

My relationship with the deceased was

To the best of my knowledge, the deceased's principle residence was in New Zealand for the entire period that he/she was a member of KiwiSaver.

The deceased lived overseas for the following dates  to   
(please add longer list if required)

### Balance under \$15,000

I declare the deceased (please select one):

Left a Will, and Probate has not and will not be applied for; or

Did not leave a Will, and Letters of Administration have not and will not be applied for.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

Signature  Declared at

Witnessed by

Occupation

Please note: The declaration may only be witnessed by a Justice of the Peace, solicitor or other person authorised to take a statutory declaration as set out in the Oaths and Declarations Act 1957.

Signature  Date

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## 5. Checklist

Make sure you send us everything listed below, as we can't consider your request without the following:

- Your completed application.
- Statutory declaration.
- Certified copy of Death Certificate.
- Certified copy of the will (if applicable).
- Certified copy of grant of Probate or Letters of Administration.
- Proof of bank account.

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